

## How to use your BIBSAM Open Access promotion code for MA Healthcare publications

To benefit from free Open Access publication in an MA Healthcare journal, you must have submitted your manuscript using one of MA Healthcare's Editorial Manager websites. For a list of titles and links to manuscript submission websites, visit <https://www.magonlinelibrary.com/page/authors/submissions>

Here you will also find links to author guidelines.

During the submission process, you will be asked whether you wish the manuscript to proceed for Open Access publication. Answer 'Yes'.

Your paper will be peer reviewed and, if accepted, you will then receive an email like this:

Ref: Ms. No. bjon.2018. [REDACTED]

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British Journal of Nursing

Dear [REDACTED]

Congratulations on the acceptance of your paper. Please click the link below to pay your Article Processing Charge.

\*\*\*\*\*

Warm regards,  
BJN

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In compliance with data protection regulations, please contact the publication office if you would like to have your personal information removed from the database.

Click the link (indicated by \*\*\*\*\* in the example above) and you will be taken to a page like this:

The screenshot shows the payment interface for an article in the British Journal of Nursing (BJN). At the top, the BJN logo is displayed alongside publication details: British Journal of Nursing, Publication ID: 0966-0461, Manuscript DOI: [REDACTED], Manuscript ID: bjon.2018. [REDACTED], and Publication Date: [REDACTED]. The publisher is MA Healthcare, with fields for Author, ORCID ID, Institution, Institution ID, and Co-Authors, all of which are redacted.

The main section is titled "CHARGES ESTIMATE" and includes a "Select currency:" dropdown menu set to "GBP". A welcome message states: "Welcome. MA Healthcare has partnered with Copyright Clearance Center's RightsLink service to offer a convenient way to pay your article publication charges (APCs) for Open Access. The charges associated with publishing your manuscript Open Access are listed below." A yellow notification box indicates that initial discounts have been passed based on information from the publisher, with a link to the "Apply Discounts" window.

The charge list includes an "Open Access charge" of 900.00 GBP. Below this, the "Open Access License" is specified as "CC-BY-NC" with a charge of 900.00 GBP. The "TOTAL:" is 900.00 GBP\*, with a note that this does not include tax/VAT, which is applied during checkout. A "View details" link is provided for the total.

At the bottom, there are two buttons: "APPLY DISCOUNTS" (highlighted with a red box) and "PAYMENT OPTIONS". A footer note explains that discounts are offered to HINARI authors and those availing of MA Healthcare promotions, and provides instructions on how to proceed to the payment options.

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Click the link 'APPLY DISCOUNTS' and the following pop-up will appear:

**APPLY DISCOUNTS**

If you have one, be sure to enter your discount code in the box below. Once you **Save** your entry, your charges estimate will reflect any discount applied.

**Country discount:** Not applied

Ireland

*This country does not qualify for a discount*

**Promotion campaign discount:** Not applied

If you have one, please enter your promo code

Promo code

Enter your promotion code in the box highlighted and click 'Enter', then 'APPLY DISCOUNTS'. You will then return to the previous page, and the total will be updated to **0.00 GBP**. Click 'PAYMENT OPTIONS'.

At this point you will be prompted to either sign in (if you have previously registered with Copyright Clearance Center) or register. To register click the highlighted link and complete the registration form.

**Sign In**

Username:

Password:

[Forgot your password?](#)

[Need to register?](#)

Once signed in, you can complete checkout. There is nothing to pay, so simply click 'Next' to proceed to confirmation, and complete your transaction.

At this point, a confirmation will be sent to the journal editorial office, and they can proceed with preparing your manuscript for publication.