

User guide for ORCID and ResearcherID

ORCID registration (Open Researcher and Contributor ID)

Go to <https://orcid.org> and particularly note the following:

1. Enter biographical and/or employer information in order to be easily identified.
2. You can enter information about your education.
3. You can enter information about funding and some of this information can be imported into the database.
4. If you want to display your publications on your ORCID page you can import such records from different databases and ResearcherID. You can also enter this information manually.
5. If information for your ORCID account is obtained from other identifiers, these identifiers are displayed in connection to your ORCID.

The screenshot shows the ORCID profile page for Ulf-Göran Nilsson. The profile includes a biography, ORCID ID (0000-0002-8827-1213), and sections for Education, Employment, Funding, and Works. Numbered callouts (1-5) highlight specific features: 1. The biography text area. 2. The 'Add education' button. 3. The 'Add funding' button. 4. The 'Add works' button. 5. The 'Other IDs' section, specifically the ResearcherID A-4769-2015.

Specific information

Under Add works (see no. 4 above), "Scopus to ORCID" is a recommendable first choice since Scopus contains a great number of publication records, and it has also a specific author identifier, Scopus Author ID (see no. 5 above), which can be checked and adjusted if needed in connection to the import of publication records.

Information on publications that are not available to import can be registered manually in ORCID. As yet, the reference manager EndNote Online is preferable since it provides more complete information about each publication. Since the publication index in EndNote Online can be directly connected with ResearcherID, it is possible to import information about specific publications to ORCID (see no. 4 above).

ResearcherID registration

Go to <http://www.researcherid.com> and particularly note the following:

1. Enter your personal information.
2. If you want to show your publications on your ResearcherID page: Import available information from databases. Firstly, choose Web of Science, since this will connect all your possible future publications in Web of Science to your ResearcherID. Additional publications can be registered with EndNote Online (see below).
3. Information can be transferred from ResearcherID to ORCID. This enables an increased visibility for both identifiers and the publications to which they are connected.

The screenshot displays the ResearcherID profile for Ulf-Göran Nilsson. The top navigation bar includes links for Home, My Researcher Profile, Refer a Colleague, Logout, Search, and Interactive Map. The profile header shows the name 'Nilsson, Ulf-Göran' and a 'Get A Badge' button. The main content area is divided into two columns. The left column contains personal details: ResearcherID (A-4769-2015), Other Names (Ulf-G Nilsson; U-G Nilsson), E-mail (ulf-goran.nilsson@hs.hj.se), URL (http://www.researcherid.com/rid/A-4769-2015), Subject (Information Science & Library Science), and Keywords (Enter a Keyword). The right column shows institutional information: My Institutions (more details), Primary Institution (Jönköping University), Sub-org./Dept (University Library), and Role (Librarian). Below this is a section for 'Exchange data with ORCID' with a callout '3'. A 'Description' section follows, detailing the user's career as a librarian at Jönköping University. The bottom section, 'My Publications', includes a 'My Publications: View' callout '2', a 'Manage List' button, and a list of 9 publications. The first publication is titled 'De japanska bibliotekens tjänster till allmänhet och forskarsamhället'. A callout '1' points to the 'My Institutions' section.

Other uses for EndNote

EndNote Online and specifically the desktop version of EndNote are primarily used for reference management when writing academic texts. More information can be found on [Manage your references with EndNote](#) and the [specific guide for EndNote](#).

Registration of publications in ResearcherID with the use of EndNote Online

From ResearcherID there is a link to EndNote Online (see no. 2 above): <http://www.myendnoteweb.com/>

In EndNote Online, do the following:

1. Import or enter information about your publications (see the tab Collect). Be sure to choose the correct reference type (Journal Article, Book, Book Section etc.) for each publication.
2. Mark the references that you want to be added to your ResearcherID. Then, choose the group ResearcherID in the drop-down menu Add to group... above the reference list. The publications in that group will be visible in the publication list in your ResearcherID profile.

The screenshot shows the EndNote software interface. At the top, there are several tabs: 'My References', 'Collect', 'Organize', 'Format', 'Options', and 'Connect^{Beta}'. The 'Collect' tab is active, and a blue box with the number '1' is overlaid on it. Below the tabs, there is a 'Quick Search' section with a search box and a dropdown menu set to 'All My References'. To the left, there is a sidebar with 'My References' and 'All My References (9)'. The main area is titled 'All My References' and contains a list of references. A blue box with the number '2' is overlaid on the 'Author' column header. The first reference listed is by 'Nilsson, Ulf-Göran' from 1994, titled 'Från online till cd-rom och tillbaka BBSAMnytt'. A red notification box in the top right corner reads 'We've added storage to your EndNote®' with a 'Close' button. The interface also includes a 'Show Getting Started Guide' link, a 'Show 10 per page' dropdown, and a 'Page 1 of 1' indicator.