

Phased-out courses at the School of Engineering, JTH

Background Courses, as well as programmes as a whole, are undergoing constant development. As a result, changes to courses will occur. When five exam sessions belonging to the old version of the course have been offered, the phasing out of the course is completed and it is no longer included in the range of courses offered by JTH.

The conditions for course changes are stated in the document *Regulations and guidelines for first-, second- and third-cycle education at Jönköping University*, chapter 1.10.

Procedure The student contacts a study counsellor in order to receive information on substitute courses for the phased-out courses in question. Based on the programme syllabus of the student's degree programme and its course requirements, the study counsellor establishes the missing parts. If no "translation key" is available for the course in question, the programme director is contacted in order to clarify which courses that are offered as substitutes.

The programme director is not solely responsible for finding substitute courses, this is a matter involving also the staff of the programme as well as the study counsellor.

Substitute courses are stated with course code and course name.

Unfinished courses cannot be replaced by partial elements of substitute courses, but must be replaced by whole courses. It may therefore be the case that the student must take more credits than the ones missing.

Alternatively, the student may compensate for the course missing by studies conducted at another higher education institution. Credits taken at other higher education institutions may be transferred following the existing procedure for credit transfer at JTH/JU.

If JTH cannot replace partial elements with a whole course, the student is referred to other higher education institutions, in order to inform him/herself on the possibility to compensate for the course missing.

International students (tuition fee-paying) shall contact their study counsellor for further information.