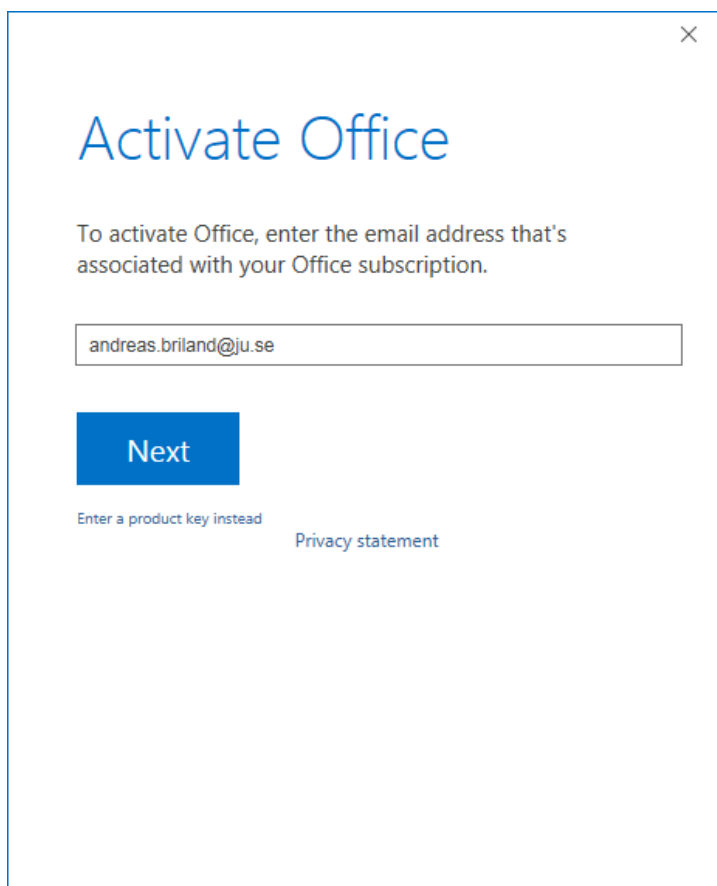


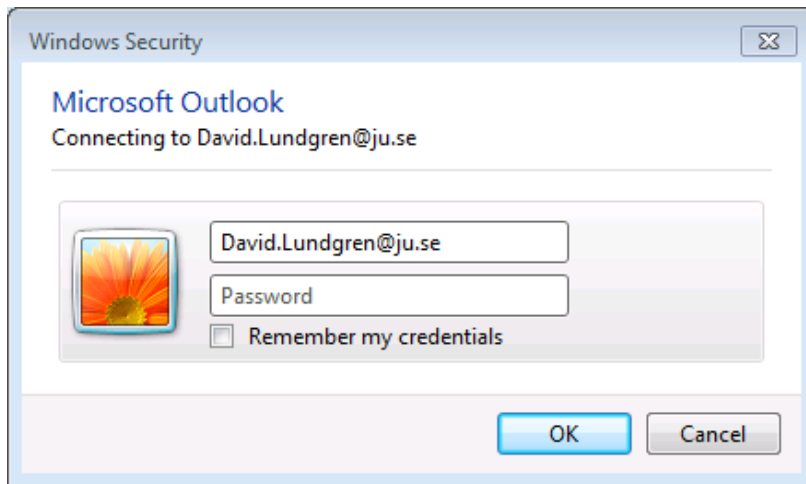


Activating/Signing in to Office 365

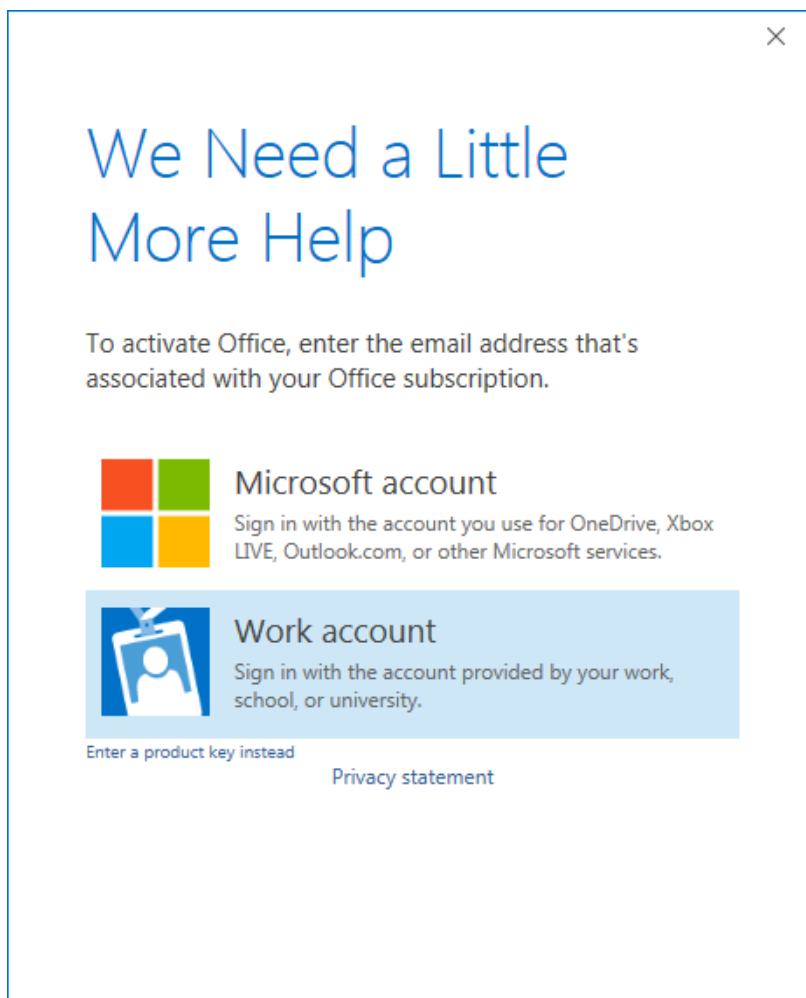
1. If you have never started an application in Office 365, you will be asked to sign in or activate Office.

A screenshot of the Office 365 activation window. The window has a title bar with a close button (X) in the top right corner. The main heading is "Activate Office" in blue. Below the heading, there is a text prompt: "To activate Office, enter the email address that's associated with your Office subscription." Underneath this is a text input field containing the email address "andreas.briland@ju.se". Below the input field is a blue button with the text "Next". At the bottom left, there is a link that says "Enter a product key instead". At the bottom right, there is a link that says "Privacy statement".

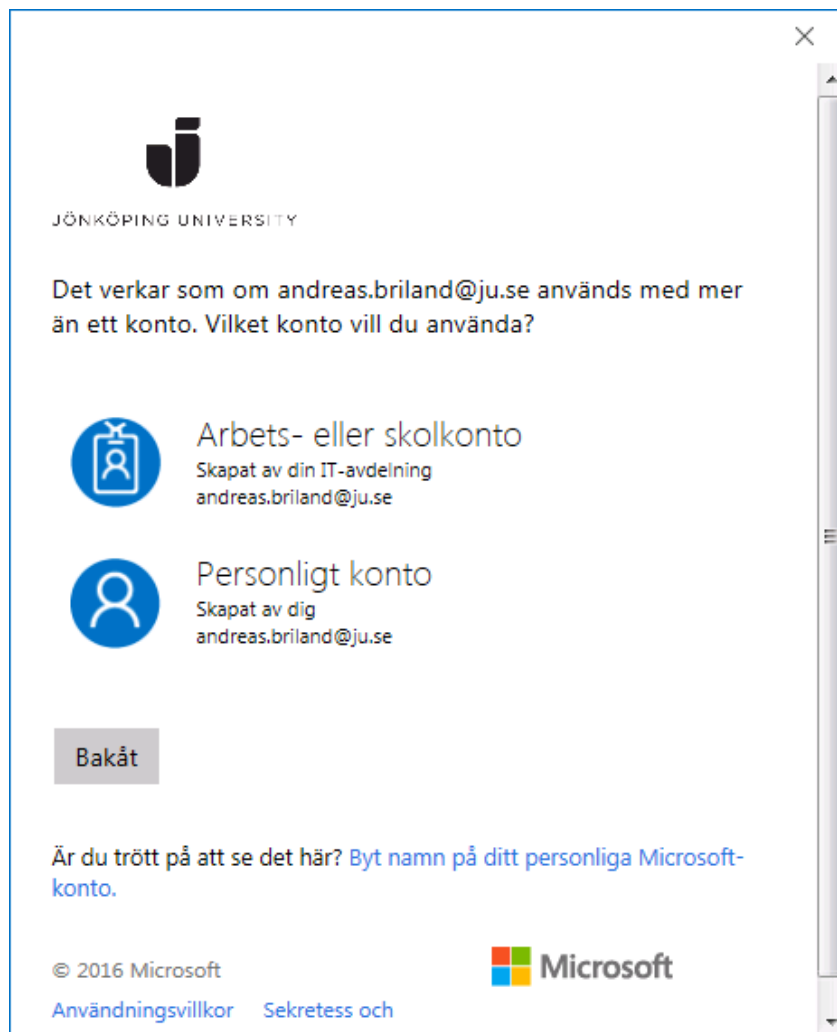
You may also receive an additional login screen:



Login with your email address and password and check the box “Remember my credentials”.
If asked, click on “Work account”.



If asked, click on work account.



Login with your email address and JU user account password.

✕

Jönköping University

Logga in med ditt organisationskonto

Logga in

© 2013 Microsoft

Click "Accept".

✕

First things first.

This product also comes with Office Automatic Updates.
[Learn more](#)

By clicking "Accept" you agree to the Microsoft Office License Agreement.
[View Agreement](#)

Accept