



JÖNKÖPING UNIVERSITY
International Business School

Rules for Accreditation of courses at JIBS

The accreditation for a course at JIBS is based on JU regulation and guidelines for first, second and third cycle education at Jönköping University.

For a course to be approved at JIBS you should do the following:

1. The student must hand in an official transcript of records send by the university where the student has taken the course.
1. 2.All information must be provided in English or Swedish.
2. All copies must be officially certified as true copies, which means they should be stamped and signed by the issuing school or a notary public.
3. Transcript of records that are not supported by officially certified documents, will not be processed. Jönköping University checks the authenticity of documents with the issuing school.
4. If the course has been taken while the student was registered for a degree at another institution, it must be stated that the course has not been used for that degree.
5. A course will only be accredited if an official course syllabus has been provided. Note that the course syllabus must be from the time period when the student took the courses. In order to assure quality in accreditation, the following must be covered by the submitted information:
 - Course name and course code
 - The departmental/disciplinary classification
 - Course description including an outline of the course content
 - Course objectives
 - Prerequisites
 - Description of the course examination
 - Course literature

Based on this information we will evaluate the course.