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Recruitment process

We aim to strengthen our position as an attractive employer!

Link

A professional, well-executed and efficient recruitment process creates the prerequisite for Recruitment system Varbi &

successful recruitment and contributes positively to our employer brand.

Equality and diversity

In all recruitment, perspective equality and diversity shall be met.

As a recruiting manager, you are responsible for ensuring the implementation of the process. HR provides consultative support, practical help with tools, templates and system support throughout every stage of the process.

Further information about the various recruitment process stages is available below:

- 1. Recruitment profile
- 2. Advertisements
- 3. Application and selection
- 4. External expert review
- 5. Interviews and requesting references
- 6. Employment
- 7. Concluding recruitment

Attached files Appointment Procedure/Regulations for Appointment of Teachers at Jönköping University Employment 67+ Employment confirmation of temporary employment and duty report (for teachers) Employment confirmation of temporary employment and duty report (non teachers) Information for employment Remuneration SCB:s förteckning över tjänstebenämningar som kodas med forskningämne Work Plan Temporary Employment

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Employment and working environment

Vacancies

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Recruitment organisation	+
Needs analysis, Timeline for Recruitment and Requirement Profile	
Advertisements	
Application and selection	
External expert review	
Interviews and requesting references	
Employment	
Concluding recruitment	
Recruitment of teachers	+
Recruitment of administrative staff	
International staff	+
Extension of employment	
Termination of employment	
Introduction of new employees	+
Salary, reimbursement and benefits	+
Working time and absence	+
Work environment and health	+
Performance review and skills development	+
Equal opportunities	+
Insurances	+
Pension	+

Pension