



## COURSE SYLLABUS

# Principles of Project Management, 7.5 credits

*Principles of Project Management, 7,5 högskolepoäng*

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Course Code:	MGBG13	Education Cycle:	Basic level
Confirmed by:	Council for Undergraduate and Masters Education Jan 4, 2013	Disciplinary domain:	Social sciences
Revised by:	Council for Undergraduate and Masters Education May 11, 2015	Subject group:	FE1
Valid From:	Aug 24, 2015	Specialised in:	G1N
Version:	4	Main field of study:	Business Administration
Reg number:	2015/2390-313 IHH		

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### Intended Learning Outcomes (ILO)

On completion of the course the student will be able to:

#### *Knowledge and understanding*

1. Explain the project management process group functions, which are the initiating, planning, executing, controlling, and closing of the projects.
2. Describe project management knowledge areas: integration, scope, time, cost, quality, human resources, communications, risk, and procurement.

#### *Skills and abilities*

3. Apply tools used in assessing the cost, quality and risk in managing projects.
4. Show the basic skills of managing a project from conception to the closing phase.
5. Apply theories identified in assigned literature in practice.

#### *Judgement and approach*

6. Assess the importance of finalizing projects, proper closure and review procedures.

### Contents

Project management has developed to the point where it is a professional discipline having its own body of knowledge and skills. Today it is nearly impossible to imagine anyone at any level in the organization who would not benefit from some degree of expertise in the process of managing projects. The goals for prospective project managers are to understand clearly the role of a project in their organizations and to master project management tools/techniques and inter-personal skills necessary to orchestrate projects to completion.

This course will introduce students to the issues in the management of projects, and impart to them an appreciation of the complexities involved in managing them within the constraints of time, cost and performance. It starts with the basics of project management framework and then will move to its knowledge areas in order to develop the skills for effective planning of projects to deliver products, processes and services on time.

## Type of instruction

Lectures, seminars and workshops.

The teaching is conducted in English.

## Prerequisites

General entry requirements and Civics A, English B, Mathematics C Or: Civics 1b / 1a1 +1a2, Mathematics 3b / 3c (Field-specific entry requirements 4) and required grade Passed/E or the equivalent.

## Examination and grades

The course is graded A, B, C, D, E, FX or F.

Examination consists of individual and group assignments, and a written exam. The assignments represent 50% of the final course grade, and 50% is represented by the written exam.

Resubmission of assignments due to failure to meet assigned deadlines or to reach a passing grade on assignments will be graded during the re-examination period of the course and will receive a grade not exceeding 60% for the assignment in question.

The final course grade is based on the combined result of assignments and the written exam. The final grade is issued when all course units have been passed.

ILO 1 and 2 will be examined through written individual examination

ILO 3,4,5 and 6 will be examined through individual and group assignments.

Registration of examination:

Name of the Test	Value	Grading
Examination	7.5 credits	A/B/C/D/E/FX/F

## Course evaluation

At the outset of the course the course manager ensures that course evaluators are elected (or exist) among the students. The course evaluation is carried out continuously as well as at the end of the course. On the completion of the course the course evaluators and course manager discuss the course evaluation and possible improvements. The result is reported to, among others, the Associate Dean for Education, the Council for Undergraduate and Master Education, and the Board of Directors of JIBS. The course manager shall at the outset of the following course report results and measures taken in the previous course evaluation.

## Other information

Academic integrity

JIBS students are expected to maintain a strong academic integrity. This implies to behave within the boundaries of academic rules and expectations relating to all types of teaching and examination.

Copying someone else's work is a particularly serious offence and can lead to disciplinary action. When you copy someone else's work, you are plagiarizing. You must not copy sections of work (such as paragraphs, diagrams, tables and words) from any other person, including another student or any other

author. Cutting and pasting is a clear example of plagiarism. There is a workshop and online resources to assist you in not plagiarizing called the Interactive Anti-Plagiarism Guide.

Other forms of breaking academic integrity include (but are not limited to) adding your name to a project you did not work on (or allowing someone to add their name), cheating on an examination, helping other students to cheat and submitting other students work as your own, and using non-allowed electronic equipment during an examination. All of these make you liable to disciplinary action.

## Course literature

### *Literature*

- Tonnquist, B. Project Management: A Guide to the Theory and Practice of Project, Programme and Portfolio management, and Organizational Change. Sanoma Utbildning (latest edition).
- Articles and Internet sources.